



PLACER COUNTY PLANNING DEPARTMENT

AUBURN OFFICE

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Reserved for date stamp

REQUEST FOR EXTENSION OF TIME

Filing fee _____ Receipt # _____ File # _____

----TO BE COMPLETED BY THE APPLICANT-----

1. Project Name _____
2. Developer (if applicable) _____ Tele.# _____
Mailing Address _____ City/State _____ Fax # _____
Engineer (if applicable) _____ Tele.# _____
Mailing Address _____ City/State _____ Fax # _____
3. Type of Project and Application Number (CUP, SUB, VAA, DSA, MLD, etc.) _____
4. Are there any other applications associated with this project? Yes _____ No _____
If yes, list application type and number: _____
5. This is the (first/second/third) request for an extension of time (circle one). How much time is requested? _____
6. The project was originally approved on _____ (date)
7. The current project approval will expire on _____ (date)

Describe in detail the reasons for the requested Extension of Time: (Attach additional sheets if necessary)

NOTE: As Extensions of Time are considered, the approving body may modify or add conditions of approval to reflect current County policy.

SIGNATURE OF APPLICANT

DATE

DATE OF HEARING BODY'S ACTION:

Approved _____ Denied _____ Summary/Conditions of Approval: _____

SIGNATURE OF HEARING OFFICER/CLERK

DATE

FILING INSTRUCTIONS - EXTENSION OF TIME

Complete and submit one **updated** Initial Project Application form, one Exemption Verification form, the appropriate number of maps, and the current filing fees. **(NOTE: 5 copies of the site plan are required for items heard by the Parcel Review Committee (PRC); 15 copies of the site plan are required for applications which will be heard by the Zoning Administrator or the Planning Commission. The Planning Commission also requires one additional site plan reduced to 8-1/2"x 11."** Full-size copies of the site plan shall be folded no larger than 8-1/2" x 11." (See Planning Department staff for the applicable hearing body).

If the proposed project was considered by the Zoning Administrator and has not changed from what was originally approved, and only an Extension of Time is proposed, the map requirement may be waived (check with Planning prior to submittal). Maps shall include the following information:

1. Boundary lines and dimensions of parcel(s).
2. Existing and proposed structures and their gross floor area in square feet, parking areas with spaces delineated, distance between structures and distance from property lines.
3. The approximate area of the parcel (in square feet or acres).
4. Names, locations and width of all existing traveled ways, including driveways, streets and rights-of-way on or adjacent to the property.
5. Approximate locations and widths of all proposed streets, rights-of-way, driveways, and/or parking areas.
6. Approximate locations and dimensions of all existing easements, wells, leach lines, seepage pits, or other underground structures.
7. Approximate location and dimensions of all proposed easements for utilities and drainage.
8. Approximate location of all creeks and drainage channels and a general indication of the slope of the land and all trees of significant size
9. Accurately plot, label and show existing location of the base and driplines of all protected trees (native trees 6" dbh or greater, or multi-trunk trees 10" dbh or greater) within 50 feet of any development activity (i.e., proposed structures, driveways, cuts/fills, underground utilities, etc.) pursuant to Placer County Code, Chapter 36 (Tree Ordinance).
10. Site plan shall show all existing and proposed grading.
11. Site plan shall show building envelopes.
12. North arrow and approximate scale of drawing.
13. **Vicinity map** which shows the location of the subject property in relation to existing county roads and adjacent properties sufficient to identify the property in the field for someone unfamiliar with the area. The distance to the closest intersection of county roads should be shown to the nearest 1/10th of a mile.
14. Assessor's parcel number.
15. Name(s) of project property owner(s) and applicant.

Where the proposed project includes the construction of a building(s), preliminary elevations should be provided in order to assist the staff and hearing body in reviewing the proposed project (5 copies for Zoning Administrator items, and 15 for Planning Commission items, including one reduced to no larger than 8-1/2" x 11").

Once the application, filing fee and maps/plans are received and determined to be complete, the project will be set for hearing before the applicable hearing body. Applicants will be notified by mail of the hearing date and time.